



**Florida Department of Education
Project Award Notification**

1 PROJECT RECIPIENT Boys & Girls Clubs of Lake and Sumter Counties	2 PROJECT NUMBER 93R-2448B-8PGD1
3 PROJECT/PROGRAM TITLE 21st Century Community Learning Centers (21st CCLC) <p align="right">TAPS 18B031</p>	4 AUTHORITY 84.287C 21st CCLC NCLB, ATD, Title IV, Part B USDE or Appropriate Agency FAIN#: S287C170009
5 AMENDMENT INFORMATION Amendment Number: 1 Type of Amendment: Termination Effective Date: 10/30/2017	6 PROJECT PERIODS Budget Period: 08/14/2017 - 10/31/2017 Program Period: 08/14/2017 - 10/31/2017
7 AUTHORIZED FUNDING Current Approved Budget: \$217,108.00 Amendment Amount: (\$191,599.14) Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$25,508.86	8 REIMBURSEMENT OPTION Reimbursement with Performance
9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>10/31/2017</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>12/20/2017</u> • Last date for receipt of proposed budget and program amendments: <u>10/01/2017</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: • Date(s) for program reports: • Federal Award Date : <u>07/01/2017</u> • Last date for receipt of invoice : <u>10/31/2017</u> 	
10 DOE CONTACTS Program: Kimberly Berry Phone: (850) 245-0821 Email: Kimberly.Berry@fldoe.org Grants Management: Unit B (850) 245-0496	Comptroller Office Phone: (850) 245-0401 Duns#: 165911850 FEIN#: F591524504002
11 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference. • For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project. • All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification. 	
12 APPROVED: <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;">  _____ Authorized Official on behalf of Pam Stewart Commissioner of Education </div> <div style="text-align: center;"> <u>4/5/18</u> _____ Date of Signing </div> <div style="text-align: right;">  FLORIDA DEPARTMENT OF EDUCATION <small>fldoe.org</small> </div> </div>	

**INSTRUCTIONS
PROJECT AWARD NOTIFICATION**

- 1** Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2** Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3** Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4** Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5** Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6** Project Periods: The periods for which the project budget and program are in effect.
- 7** Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8** Reimbursement Options:
 - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
 - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
 - Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
 - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9** Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10** DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11** Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12** Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

Herrin, Tiffany

From: Berry, Kimberly
Sent: Monday, October 30, 2017 3:12 PM
To: Herrin, Tiffany
Cc: Berry, Kimberly
Subject: FW: 21st Century Grant - Boys & Girls Club of Lake/Sumter Counties - Spring Creek Charter

Hi Tiffany,

Please see below. We just need a letter, correct? That's what I had the PDS tell them. Since they are merging into an agency that already has a grant, we just need a letter that says that they are merging and that the BGC Lake and Sumter grant will now be operated by BGCCF. Let me know.

Thanks,

Kim

Kimberly Scriven Berry
Director, 21st CCLC and BFCO Grants
Bureau of Family and Community Outreach
Florida Department of Education
325 West Gaines Street, Suite 1444, Tallahassee, FL 32399
850-245-0821 Office



From: Mack Reid [mailto:MReid@bgccf.org]
Sent: Monday, October 30, 2017 2:57 PM
To: Berry, Kimberly <Kimberly.Berry@fldoe.org>
Cc: Daniel Mallary <DMallary@bgccf.org>; Kelsey Gonzalez <kgonzalez@bgclsc.org>; Malone, Prisha <Prisha.Malone@fldoe.org>
Subject: 21st Century Grant - Boys & Girls Club of Lake/Sumter Counties - Spring Creek Charter

Hi Kim,

I hope all is going well for you!

I left you a voice message last week and wanted to follow up with an email. Boys & Girls Clubs of Central Florida and Boys & Girls Clubs of Lake/Sumter Counties are very close to executing a merger where Boys & Girls Clubs of Central Florida is the surviving organization.

We know this will obviously impact the 21st Century grant that Boys & Girls Clubs of Lake/Sumter Counties has with their Spring Creek Charter school site. What needs to be done to ensure that we transfer the grant from BGCLSC to BGCCF? Is there a form or document that needs to be completed? Are there any questions you have?

The program itself will continue to operate as it has and there will not be any staff changes etc. Just want to get this on your radar and see what needs to happen as we move forward.

Thanks for your time and have a great day!

J. Mack Reid

Chief Operations Officer

Boys & Girls Clubs of Central Florida

Syd & Marianne Levy Service Center

101 E. Colonial Drive, Orlando, FL 32801

O: 407.841.6855 | C: 407.808.3789

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**BOYS & GIRLS CLUBS
OF CENTRAL FLORIDA**

December 6, 2017

Keep this
to close out
project
93R-2448B-8PGD1

Syd & Marianne Levy Service Center

101 E. Colonial Drive
Orlando, Florida 32801

Phone: 407.841.6855
Fax: 407.872.7796
www.bgccf.org

Mail: P.O. Box 2987
Orlando, Florida 32802

Gary W. Cain, President & CEO

Florida Department of Education
Office of Grants Management
325 W. Gaines St., Room 332
Tallahassee, FL 32399-0400

To Whom It May Concern:

Board of Directors

Julie Anderson, *Chair*

Michael Ryan, *Chair-Elect*

Warren Christie, *Vice-Chair*

Brock Nicholas, *Vice-Chair*

Brian Baker, *Treasurer*

Dr. Vivek Desai, *Secretary*

Please be advised that as of November 1st, 2017, Boys & Girls Clubs of Central Florida has expanded our services into Lake County and are now operating all Boys & Girls Club sites previously under the management of Boys & Girls Clubs of Lake and Sumter County.

The purpose of this communication is to request that the following grant be adjusted to properly reflect this change:

TAPS NUMBER – 18B031

PROJECT NUMBER – 93R-2448B-8PGD1

PROGRAM NAME – 21st Century Superstars

If you should need any additional information or have any questions, please feel free to reach me at either mreid@bgccf.org or 407-841-6855.

Thank you for your time and attention to this matter.

Sincerely,

J. Mack Reid, Chief Operations Officer
Boys & Girls Clubs of Central Florida

- Steve Appel
- Dick Batchelor
- Jacqueline Bradley
- Jay Brennan
- Cristina Calvet-Harold
- Richard Cieslak
- Sean Connolly
- John Crossman
- Sheriff Jerry Demings
- Dennis Donohue
- Kimberly Dorsett
- Gerald Dunn
- Les Eiserman
- James Etscorn
- Kevin Habicht
- Bob Hahn
- Aida Haile
- Mike Hatcher
- Jalyn Isley
- Kevin Johnson
- Derek Jones
- Tracy Junger
- Gary Kaltbaum
- Thomas Kohler
- Trevor Larsen
- John Lazenby
- Kim Lopdrup
- Diane Mahony
- Paul Manos
- Tony Massey
- J.T. McWalters
- Lisa Mihelich
- Tajuan Mills
- Michael Morsberger
- Jim Pettis
- Kay Rawlins
- Danny Rivera
- Steven Ruoff
- Russ Salerno
- Jim Stanley
- Jeffrey Sweeney
- Jennifer Slone Tobin
- Carla Warlow



GREAT FUTURES START HERE.



		FLORIDA DEPARTMENT OF EDUCATION PROJECT DISBURSEMENT REPORT					
(A) District/Agency Name	BGCLSC				(F) Agency Number	93R	
(B) Program Name	21stCCLC				(G) Grant Number	2448B	
(C) Effective Approval Date	7/1/2017	<input type="checkbox"/> Interim Report	<input checked="" type="checkbox"/> Final Report		(H) Project Code	7PGD1	
(D) Termination Date	10/31/2017				(I) Agency Reference #	93R-2448B-8PGD1	
(E) Total Project Dollars	217,108.00		Oct-17		(J) Contact Person: Lisa Fine, Phone: 352-771-5204		
					(J) Contact Person: Linda Ford, Phone: 352-787-5258		
(1) Function Code	(2) Object Code	(3) Description of Disbursement	(4) Budget Amount	(5) Total Disbursements As of 10/31/2017	(6) Undisbursed Balance	(7) Current Disbursements	
	7234	Salary - Project Director	24,960.00	3876.00	21,084.00	2,574.00	
	7252	FICA - Project Director	1,909.00	296.51	1,612.49	196.91	
	7254	Unemployment - Project Director	499.00	38.76	460.24	25.74	
	7256	Workers Compensation - Project Director	609.00	94.58	514.42	62.81	
	7234	Salary - Grants & Outcomes Manager	14,333.00	2465.16	11,867.84	1,643.40	
	7252	FICA - Grants & Outcomes Manager	1,096.00	188.58	907.42	125.72	
	7254	Unemployment - Grants & Outcomes Manager	287.00	24.65	262.35	16.43	
	7256	Workers Compensation - Grants & Outcomes Man	350.00	60.15	289.85	40.10	
	7234	Salary - Site Coordinator	16,554.00	2929.50	13,624.50	1,922.00	
	7252	FICA - Site Coordinator	1,266.00	224.10	1,041.90	147.03	
	7254	Unemployment - Site Coordinator	331.00	29.30	301.70	19.22	
	7256	Workers Compensation - Site Coordinator	404.00	71.48	332.52	46.90	
	7234	Salary - Teachers (2)	19,584.00	2715.75	16,868.25	2,023.00	
	7252	FICA - Teachers (2)	1,498.00	207.76	1,290.24	154.76	
	7254	Unemployment - Teachers (2)	392.00	27.16	364.84	20.23	
	7256	Workers Compensation - Teachers (2)	478.00	66.26	411.74	49.36	
	7234	Salary-Youth Development Professionals (8)	66,816.00	7236.75	59,579.25	5,664.00	
	7252	FICA - Youth Development Professionals (8)	5,111.00	553.62	4,557.38	433.30	
	7254	Unemployment - YPD (8)	1,336.00	72.37	1,263.63	56.64	
	7256	Workers Compensation - YDP (8)	1,630.00	176.58	1,453.42	138.20	
	7234	Contracted Outside Evaluator	4,200.00	-	4,200.00	-	
	8261	Transportation	25,400.00	3000.00	22,400.00	1,500.00	
	8300	Travel: Conferences	2,138.00	-	2,138.00	-	
	8540	Professional Development	2,490.00	-	2,490.00	-	
	8110	Materials & Supplies: Consumables	15,772.00	398.89	15,373.11	-	
	8120	Materials & Supplies: Curriculum	4,040.00	754.95	3,285.05	754.95	
	8532	Materials & Supplies: Licenses	3,625.00	-	3,625.00	-	
			217,108.00	25,508.86	191,599.14	17,614.70	
ALL PROGRAMS		(8) COLUMN TOTALS (Complete on last page only)	217,108.00	25,508.86	191,599.14	17,614.70	
FEDERAL PROGRAMS ONLY		(9) FEDERAL PROGRAM INCOME					
COMPLETE LINES (9) & (10)		(10) TOTAL FEDERAL FUNDS					
		(11) PROGRAM INCOME FOOTNOTE					

(12) CERTIFICATION: (Complete on last page only)

I hereby certify that I have reviewed this budget summary/disbursement report and that all items shown above are in accordance with applicable law and regulation and have been classified properly according to this district's/agency's current chart of accounts. All records necessary to substantiate these items are available for review by state and federal monitoring staff. I further certify that as a disbursement reported, all disbursements: were obligated for after the project approval date and prior to the termination date; have not been reported previously; and were not used for matching funds on this or any special project. Further, that all inventory items included have been entered properly on the inventory records required by Florida Statutes.

Report Number 2 Certified Correct

Date 12/17 2017

DOE
USE

Audited by:
Date: ___/___/___

David Madson
Finance Officer or Authorized Representative

